



## Deepdene Primary School

### 2024 PARENT PAYMENT ARRANGEMENTS

Dear Parent/Guardians,

Deepdene Primary School is looking forward to another great year of teaching and learning and would like to advise you of Deepdene Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your contributions and support throughout the year including fundraising and volunteering your time. This makes a huge difference to our school and the programs we can offer.

Within our school your contributions and support allow us to provide students with all materials, curriculum programs, and facilities to provide our students with the best possible learning environment. For example: a wide range of subjects and curriculum experiences; enhanced digital learning opportunities; the continued improvement of our 110-year-old main building; the installation of smart TVs in all classrooms and the upgrade to all playgrounds. Your contribution is of vital importance in reaching our 2024 budget and providing our students with high quality teaching and classroom settings, information technology equipment and facilities to ensure the best possible learning outcomes for all our students. We have made every effort to keep the cost of items and activities to a minimum and affordable for all families.

#### **Payment methods**

Parents will be provided with early notification of annual payment requests (a minimum of 6 weeks prior to the end of the current school year). Reasonable notice will be given for any other payment requests during the year (i.e., camps, swimming).

Parents are encouraged to pay using the Payment Centre module on Compass. Please contact the office should you require alternate payment options.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Kim Shipley*

**Principal**

*Mathew Buttrey*

**School Council President**

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<p><b>Student Classroom Materials &amp; Equipment (Foundation – Year 6)</b></p> <ul style="list-style-type: none"> <li>Classroom stationary &amp; materials</li> </ul> <p><b>Specialist Classroom Materials &amp; Equipment (Foundation – Year 6)</b></p> <ul style="list-style-type: none"> <li>Visual Arts, Performing Arts, French, STEM, Library &amp; Physical Education materials.</li> <li>Upgrade and maintenance of sports equipment</li> </ul> <p><b>Whole School Curriculum Contributions – (Foundation - Year 6)</b></p> <ul style="list-style-type: none"> <li>Class sets (Reading materials, teacher resources, maths resources, upgrade of musical instruments, and ICT software)</li> <li>Printing &amp; photocopying</li> <li>ICT- maintenance and upgrade of desktop computers, class sets of notebooks, interactive-smart TVs in all classrooms and computer lab</li> </ul>	<b>\$380.00</b>
<p><b>Curriculum Based Activities</b></p> <p><b>Excursions/Incursions – approximate totals requested throughout the year via Compass events.</b></p> <ul style="list-style-type: none"> <li>Foundation – Year 4</li> <li>Year 5 &amp; 6 (includes Interschool sport)</li> </ul>	<b>\$130.00</b> <b>\$180.00</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<b>Building Maintenance and Development</b>	\$60.00
<b>School grounds maintenance &amp; improvements</b>	\$30.00
<b>Administration &amp; communication software e.g., Compass</b>	\$10.00
<b>First aid &amp; hygiene</b>	\$10.00
<b>Parents Association Subscription</b>	<b>\$120.00</b>

<b>Year Level Totals</b>	<b>Foundation- Yr4</b>	<b>Year 5 &amp; 6</b>
<b>Curriculum Contributions</b>	<b>\$380.00</b>	<b>\$380.00</b>
<b>Other Contributions</b>	<b>\$120.00</b>	<b>\$120.00</b>
<b>Curriculum Based Activities</b> <b>Excursions/Incursions – approximate totals requested throughout the year via Compass events.</b> <b>Year 5 &amp; 6 (includes interschool sport)</b>	<b>\$130.00</b>	<b>\$180.00</b>

<b>Extra-Curricular Items and Activities: - Deepdene Primary School offers a range of items and activities that enhance or broaden the schooling experience of students. These are provided on a user-pays basis.</b>	<b>Amount</b>
<b>Years 3 – 6 Camps</b>	<b>TBA</b>
<b>Foundation – Year 6 Swimming and water safety program</b>	<b>TBA</b>
<b>Optional Extra-Curricular Activities – district and division sports, chess club, choir excursions, Year 6 graduation.</b>	<b>TBA</b>

## **Financial Support for Families**

Deepdene Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- CSEF - Camps, Sports and Excursions Fund – to be eligible you require a current healthcare or pension concession card.
- Deepdene Primary are happy to arrange a school- based payment plan such as establishing a flexible payment plan, reducing, or extending payment deadlines for curriculum contributions and other charges and consideration for individual circumstances.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

Kim Shipley, Principal or Kim Hastings, Business Manager to discuss support options.

Ph: 03 98171917 | Email: [deepdene.ps@education.vic.gov.au](mailto:deepdene.ps@education.vic.gov.au)

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.